

## ACOTE SEEKS NEW ACCREDITATION EVALUATORS

### **Applications due June 14, 2013**

The Accreditation Council for Occupational Therapy Education (ACOTE®) is once again seeking new members for the Roster of Accreditation Evaluators (RAE). RAE members evaluate the compliance with ACOTE Standards for more than 388 occupational therapy and occupational therapy assistant educational programs, helping to ensure the competency of future occupational therapy practitioners.

The on-site evaluations and paper reviews conducted by RAE members provide ACOTE with the information necessary to make its accreditation decisions.

For the positions to be filled in 2014, ACOTE is placing a strategic emphasis on the recruitment of a diverse pool of accreditation volunteers. Doctorally-prepared OT practitioners are especially needed and are strongly encouraged to apply.

### **To qualify as an accreditor (RAE member), the applicant must:**

- be either an occupational therapist or occupational therapy assistant;
- be a member in good standing with AOTA;
- have at least 5 years' of experience as an occupational therapy practitioner, including 3 years in education or fieldwork, occupational therapy administration, or another area of expertise; and
- NOT hold concurrent positions on any AOTA policy-making or decision-making body to include the Representative Assembly (Representative or Alternate), Board of Directors, or Ethics Commission. In addition, RAE members may not hold a position in a credentialing capacity, e.g., National Board for Certification in Occupational Therapy (NBCOT) Executive Board member or Certification Examination Item Writer.

### **Selection Process:**

Applications will be accepted by the AOTA Accreditation Department until June 14, 2013. Members of the ACOTE Executive Committee, in collaboration with AOTA accreditation staff, will review all eligible applications and the final list of applicants will be reviewed by members of ACOTE. After the selections are made, all applicants, whether selected or not, will be informed of ACOTE's decision by August 2013.

### **Duties and Responsibilities:**

All new members of the RAE will receive 2½ days of training at the November 8-10, 2013 Accreditation Evaluator Workshop to learn how to review and evaluate programs using the ACOTE Standards. Newly trained evaluators will begin their first term of 3.5 years on January 1, 2014. RAE members are expected to participate in on-site accreditation evaluations as requested; complete paper reviews and peer evaluations as requested; and maintain communication with AOTA accreditation staff and ACOTE. All expenses for on-site visits are fully reimbursable.

### **Application Process:**

If you or someone you know would be well suited for this exciting and important volunteer position, you may download the [Educator](#) or [Practitioner](#) Application for Membership from the "Announcements & Newsletters" section of the ACOTE Web site at [www.acoteonline.org](http://www.acoteonline.org) or request an application from AOTA accreditation staff by e-mail at [accred@aota.org](mailto:accred@aota.org) or by phone at 301-652-6611, ext. 2914.

Applications should be completed and returned by e-mail to [accred@aota.org](mailto:accred@aota.org) or by mail to the ACOTE Accreditation Program, c/o AOTA, 4720 Montgomery Lane, Suite 200, Bethesda, MD 20814-3449 no later than **June 14, 2013**.