

**POLICY E.5**

**Subject:** Assembly Election Area and Representation

**Code:** RA Motion 4/97, 2003M54, 2007C3

**PURPOSE:** To establish policy determining boundaries for electing Representatives and determining representation in the Assembly.

**IT SHALL BE THE POLICY OF THE ASSOCIATION THAT:**

1. Members shall designate to the Association their election area at least annually.
2. An Occupational Therapist (OT) or Occupational Therapy Assistant (OTA) member may select the election area in which to vote for Representative following the procedures outlined in the Standard Operating Procedures. An OT or OTA member may vote in only one election area in any one annual membership year.
3. The Assembly shall have proportional representation. An election area whose membership as of December 31 is:
  - a. Less than five percent (5%) of the total Association voting membership shall be entitled to one (1) Representative.
  - b. Five percent (5%) or greater and less than ten percent (10%) of the total Association voting membership shall be entitled to two (2) Representatives.
  - c. Ten percent (10%) or more of the total Association voting membership shall be entitled to three (3) Representatives.
  - d. The maximum number of Representatives in an election area is three (3).
4. Any election area that has demonstrated two (2) years of sustained growth in Association voting membership over the required percentage is entitled to an additional Representative, based on the December 31 membership census, is entitled to conduct an election for a Representative, to take office on July 1 of the following year.
5. If an election area's Association voting membership has demonstrated two (2) years of sustained decline in which the percentage falls below the level required for an additional position, the Representative is entitled to complete their 3-year term of office.

**POLICY E.5 (cont'd)**  
**Assembly Election Area Representation**

6. The Credentials Review and Accounting Committee (CRAC) of the Assembly shall inform the presiding officer of the election area of the number of Representatives to which the election area is entitled.

Effective: 4/97  
Revised: 4/99, 4/01, 6/03, 4/07, 6/13, 7/15  
BPPC Reviewed: 10/01, 01/02, 1/03, 1/07, 1/13, 7/15  
Rescinded: