

American Occupational Therapy Association  
Congressional Visit Report Form

What you learn during your visit(s) with you Member(s) of Congress is very important to the AOTA Federal Affairs Department. Please complete this form and return it via: Mail to Federal Affairs Department – AOTA, 4720 Montgomery Lane, Suite 200, Bethesda, MD 20814-3449 or Fax to 301-652-7711 or Email to [fad@aota.org](mailto:fad@aota.org)

**Personal Information:**

**Please Print**

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Phone Number – Work: \_\_\_\_\_ Home/Cell: \_\_\_\_\_

University/Organization/Employer: \_\_\_\_\_

**Meeting Information:**

Name of Legislator: \_\_\_\_\_

Name of Congressional Staff: \_\_\_\_\_

Other OT students/practitioners/AOTA staff present at the meeting: \_\_\_\_\_

\_\_\_\_\_

Was the Legislator present? YES  NO  If so, how long? \_\_\_\_\_

Issues Discussed: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Responses Received: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Follow-Up Information:**

Should AOTA Federal Affairs Department staff do any follow-up to this meeting? Such as provide additional materials, answer questions from Congressional staff? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Did you feel prepared for this meeting: YES  NO  If not, what suggestions can you provide?

\_\_\_\_\_

\_\_\_\_\_